

REQUEST FOR EXAM PRE-APPROVAL

www.cswmft.ohio.gov FAX 614-728-7790

This is an active PDF file, click on the boxes and type your information then print.

Fax or mail the **Exam Pre-Approval** form to the **CSWMFT Board** with a copy of:

- Your unofficial transcript or
- Letter from your college registrar or the Social Work department stating that you are in good standing and your anticipated graduation date.
- If you are licensed now as an LSW complete the request for **Exam Pre-Approval** only and fax or mail in your unofficial MSW transcript

In Ohio, passing the ASWB **Bachelors, Clinical** or **Advanced Generalist** examination will make you eligible to obtain licensure as a social worker. You must have your MSW to be approved to sit for the Clinical or Advanced Generalist examination.

- **Bachelors Examination – LSW** - Basic social work skills
 - **Clinical Examination – LISW** - Direct client practice
 - **Advanced Generalist Examination - LISW** - Management, policy, procedures and administrative tasks
- For additional information on the examinations including study guides, practice exams and content outlines of the ASWB examinations, go to:

www.aswb.org or call 1-888-579-3926

Click on **ASWB Exam Information** for information on exams.

Click on **Study Guide** for help preparing for the licensure exam.

Click on **ACT test centers** to locate a testing center near you.

Name: _____
(Name must match name on driver's license or State ID that you will submit to the ASWB)

E-mail Address: _____

Daytime Telephone #: _____

Level of Exam requested (one only) :

BACHELORS CLINICAL ADVANCED GENERALIST

Academic Institution Attending or Graduated From: _____

Comments: _____

IMPORTANT

After you have been pre-approved to take the exam, you will receive an email from the Board instructing you how to proceed to register with the ASWB to take the exam.

Immediately after you take the exam, the testing center will give you an Unofficial Score Report. Regardless of what information you receive from the testing center, you MUST fax your Unofficial Score Report to the Board at 614-728-7790. If you do not fax your Unofficial Score Report to the Board, your application for licensure will remain in a pending status.

If you have additional questions regarding exam pre-approval, please contact:
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