



Counselor, Social Worker & Marriage and Family Therapist Board

50 West Broad Street Suite 1075
Columbus, Ohio 43215-5919
614-466-0912 & Fax 614-728-7790

www.cswmft.ohio.gov & cswmft.info@cswb.state.oh.us

Related Degree Application Procedures for LSW License

If you believe that you meet the requirements of the Ohio Administrative Code Section 4757-19-01, then you have the right to apply for the license; and, if qualified, approved to take the ASWB examination.

Once your application for licensure is received, the SWPSC will review your application, transcripts and any supporting documentation you provide to demonstrate that your coursework meets the educational requirements contained in this rule. If the SWPSC determines that you meet the requirements, then you will be approved to take the examination. If the SWPSC determines that you do not meet the requirements, then you will be issued a "Letter of Intent to Deny". This letter will explain your right to due process to appeal the decision of the SWPSC.

Again, if you believe that you meet the requirements based on the Ohio Administrative Code Section 4757-19-01, then you have the right to apply for a license. The following is the Ohio Administrative Code Section 4757-19-01 which pertains to related degrees:

- (3) Have at least a bachelor's degree from an accredited educational institution in a program closely related to social work on or before October 10, 1992
 - (a) "A program closely related to social work" means a program that shows evidence of coursework totaling twenty semester hours, or thirty quarter hours, in three of the following areas:
 - (i) Human development and behavior: The social psychological and physiological growth of an individual, and effects on the growth of a personality in a social environment;
 - (ii) Methods of social intervention: Casework, group work, community organization and practice, social research and administration;
 - (iii) Social welfare and policy: The history of social welfare and policy;
 - (iv) Social work theory: The study of the principles which demonstrate various types of socio-psychological interventions;
 - (v) Field work: Not less than four hundred hours of supervised practicum and/or field experience, with a primary focus on social intervention, structured or regulated by a department or program in the behavioral or social sciences.
 - (b) An applicant with a degree from a program closely related to social work must demonstrate that the applicant's coursework meets the educational requirements contained in this rule. If a course title does not clearly indicate the content area of coursework named in this rule, the applicant must provide additional evidence or information about the applicant's coursework to the board.
 - (i) The committee will not accept introductory or survey courses in other disciplines towards meeting the related degree coursework requirements.

- **If you determine that you meet the requirements for licensure, the following is the process to apply for licensure.**
- **Complete the application for Social Worker license at <https://license.ohio.gov/Applications/default.asp>.**
- **If the Board approves your transcript and course materials you will be approved to take the licensure examination and additional information.**

CSWMFT Board
Attn: Marcia Holleman
50 W Broad Street, Suite 1075
Columbus, OH 43215-5919
614-466-5465